



STAFF Code of Conduct POLICY AND PROCEDURES

AIM:

Fusion is committed to:

Providing a code of conduct that strives to achieve the highest level of practice in all settings. This will ensure that regardless of where Fusion conducts its activities, we are maintaining the same code of conduct.

Fusion's core values are:

- ❖ Justice,
- ❖ Mercy,
- ❖ Compassion,
- ❖ Respect, and
- ❖ Industry.

POLICY

Staff are employed by Fusion Australia Limited (FAL) and as such fall under the Fusion Staff Code of Conduct as outlined in the booklet **Fusion Australia Ltd Code of Conduct --- Version 1, February 2012**

Volunteers working with Capstone College students fall under this Code of Conduct.

Parents of Capstone College students volunteering in the college fall under this Code of Conduct.

Contractors, consultants working for Fusion and parents of Capstone College Students while on site need to abide by the **Fusion Code of Conduct Statement FAL-GOV-COC-02-1_0**

All Staff, volunteer workers, contractors and consultants must have a current Working with Children's clearance before working with Capstone College Students.

This must be sighted, copied and kept on file. A register is to be kept to record details and compliance.

A copy of these two documents are available on the College Web Site.

Fusion Australia Ltd Code of Conduct --- Version 1, February 2012

Fusion Code of Conduct Statement FAL-GOV-COC-02-1_0



PROCEDURES:

Staff will undergo an induction at the beginning of their employment or involvement with the college. For Staff this will mean receiving a copy of the Fusion Code of Conduct Booklet and signing the Fusion Code of Conduct agreement (see appendix in Booklet p.46).

Volunteers, including parent volunteers working with Capstone College students will undergo an induction at the beginning of their involvement with the College. This will mean receiving a copy of the Fusion Code of Conduct Booklet and signing the Fusion Code of Conduct agreement.

Contractors and consultants working for Fusion will undergo an induction at the beginning of their involvement with the College. This will include receiving a copy of the Fusion Code of Conduct Statement.

Parents of Capstone College will receive a copy of the Fusion Code of Conduct Statement with the acceptance of enrolment material.

An induction register will be kept.

Note: While the Fusion Code of Conduct also applies to students working with fusion. The definition in the Policy (See below) makes it clear that this does not mean or intend to mean Capstone College secondary school students.

Students--- Includes students enrolled in Fusion training programs and students ***on placement with Fusion Australia Ltd and its associated areas of activity, including its International Centres.***